

Enrollment Authorization and Policy Acknowledgement

Congratulations on your admission to the graduate programs of the W. P. Carey School of Business at Arizona State University.

A \$500 non-refundable enrollment deposit is required to accept your offer of admission and hold your seat in the program. Please reference your admission email for deadline of deposit date. While this deposit is non-refundable if your offer is declined, it may be credited to your ASU student account 6-7 weeks after the University recognized semester start date and is subject to active enrollment. To pay this deposit, please visit the finances tab of your MyASU account. Payment of your non-refundable enrollment deposit serves as your permission to the W. P. Carey School of Business to begin enrolling you in your courses.

Payment of your enrollment deposit acts as acknowledgment and agreement to the following:

- Agreement to the following policies – [click here to view policies](#)
 - Satisfactory progress, probation, recommendation for dismissal
 - Academic Integrity
 - Canvas usage
 - Leave of Absence
- Awareness of resources (faculty director and program operations staff) available for any questions or developing concerns related to the policies (visit the WPC academic policies web page for the most up to date and comprehensive list of policies governing the student experience)
- Acknowledgment of the schedule and modality of program. For lock-step programs, course work must be taken as planned by the W. P. Carey School and withdrawal from one or more courses will result in complete withdrawal from the program.
- Permission to be registered for coursework, prepare and/or process program of study
- Permission to exchange copies of pertinent application materials between academic units/schools in the W. P. Carey School of Business for the purposes of review for admission, assistantship/scholarship consideration and/or academic progress review
- Agreement to pay all applicable tuition and registration fees; permission to ASU Student Accounts for enrollment in payment program, subject to late charges and outside collection costs, loss of university services, credit bureau reporting, and assignment to an outside collection agency if my student account is delinquent
- Permission to initiate a parking application (if applicable to program's policy)
- Permission to use name, address, likeness, and other information provided in any publications produced by the program (i.e., annual photo directory, resume book, newsletter, brochures, flyers, video or similar)
- Permission to use name, likeness, photograph and other related information (hometown, undergraduate degree, testimonial, or similar) in marketing materials or on the W. P. Carey School website, or to release such information and photos to the news media
- Permission to use name and image in video-recorded events or testimonials on the W. P. Carey website
- Permission to include name and address information in W. P. Carey alumni related materials and databases upon my admission.

Please direct any questions or concerns regarding the preceding information to the Recruitment and Admission office at wpcareymasters@asu.edu.

In the case of an enrollment deposit not being required, please respond directly to this enrollment authorization and policy acknowledgement in writing as requested by the Graduate Programs Office of the W. P. Carey School of Business.